

Dear Parents/Carers

As you may be aware the lane the school is situated is a private lane. The landowner kindly allows parking for the school but only if we consider those who live and work in the area. The lane has no pavement and is shared by vehicles, cyclists and pedestrians.

Like most schools parking is limited so we have parking protocols that will make everyone's life easier peak times. We would encourage you to park away from the school wherever possible.

- Park in a manner that would allow emergency vehicles to access the lane, staff car park and farm at the end of the lane. **Irresponsible parking may put your child's life at risk.**
- Please be courteous and patient with other road users and school staff.
- Keep your speed down and supervise your children when they have got out of the car and walking to and from your car.
- There is a one way system on the lane. Please wait for a parking space by the school and use the turning circle to turn around. Do not attempt a three point turn or cut across the road to turn around.
- Park facing down the lane and on the left hand only. Try not to park past the path to the Cricket pitch as you will cause an obstruction. Parking in this area will not allow space for cars to come up and down the lane and also causes a problem for pedestrians.
- Do not park in the turning circle at the end of the lane, this is an access point to a farm and industrial area. Large lorries and farm vehicles need access at all times.
- Do not block or park on any residents driveways.
- There is a hidden ditch on the left hand side of the road. If your car goes into it, it may damage the underside and need towing out. Be mindful of not forcing other cars into this ditch.
- If you are parking in the lane for an extended time that is in not in relation to a school event, please consider parking at the village hall.

#### **Staff Car Park**

- The staff car park is for school staff only and not to be used by parents at any time including After School Club collections.
- You must not block or partially block the entrance to the staff car park or use this as a turning/reversing area. Emergency vehicles may need to access our premises and by blocking this area, you could prevent emergency access.
- The entrance to the staff car park should not be used for pedestrian access.
- The staff car park is used by a taxi firm that works for Oxfordshire County Council, they have permission to park here.

#### **Cyclists**

- There is a cycle rack in the staff car park for school children to leave their bikes.
- All cyclists must dismount at the car park gate and walk to the cycle rack.
- For those using bike trailers please leave your bikes by the playground gate during pick up/drop off only. Bikes must not be chained to the gates or surrounding fencing.

If family and friends pick up your child, please ensure that they are aware of the parking situation and abide by these protocols.

Thank you for your co-operation in this matter.